

UTILITIES SERVICE BOARD MEETING

August 9, 2004

UTILITIES SERVICE BOARD MEETINGS ARE RECORDED ELECTRONICALLY OR STENOGRAPHICALLY AND ARE AVAILABLE DURING REGULAR BUSINESS HOURS IN THE OFFICE OF THE DIRECTOR OF UTILITIES.

Board President Swafford called the regular meeting of the Utilities Service Board to order at 5:00 p.m. The meeting was held in Conference Room 100B at the Indiana University Research Park at 501 North Morton Street in Bloomington, Indiana.

Board members present: Tom Swafford, Jeff Ehman, Sam Vaught, Dick Eherenman, Alisa Brown, and ex-officio member Tim Mayer. Staff members present: Patrick Murphy, John Langley, Mike Bengtson, Steve Saulter, Nathan Schulte, Jane Fleig, Vickie Renfrow, Steve Drake, Mike Hicks, Harold Crittenden, Danny McConnell, Tom Staley, and Brigitte Kiele-Dunsche. Also present: Hank Hewetson representing Indiana University.

MINUTES:

EHRENMAN MOVED AND EHMAN SECONDED THE MOTION TO APPROVE MINUTES FOR THE JULY 26, 2004, MEETING AS PRESENTED. MOTION CARRIED. 5 AYES. 1 MEMBER ABSENT (HENKE).

APPROVAL OF CLAIMS:

REGULAR CLAIMS -

VAUGHT MOVED AND EHRENMAN SECONDED THE MOTION TO APPROVE THE REGULAR CLAIMS AS FOLLOWS:

CLAIMS 0491320 THROUGH 0491394 INCLUDING \$112,670.32 FROM THE WATER OPERATIONS & MAINTENANCE FUND FOR A TOTAL OF \$112,670.32 FROM THE WATER UTILITY; CLAIMS 0430717 THROUGH 0430769 INCLUDING \$161,596.08 FROM THE WASTEWATER OPERATIONS & MAINTENANCE FUND AND \$2,724.97 FROM THE WASTEWATER CONSTRUCTION FUND FOR A TOTAL OF \$164,321.05 FROM THE WASTEWATER UTILITY; AND CLAIMS 0470067 THROUGH 0470071 INCLUDING \$19,863.45 FROM THE WASTEWATER/STORMWATER FUND FOR A TOTAL OF \$19,863.45 FROM THE WASTEWATER/STORMWATER UTILITY. TOTAL REGULAR CLAIMS APPROVED – \$296,854.82. MOTION CARRIED. 5 AYES. 1 MEMBER ABSENT (HENKE).

MBNA -

VAUGHT MOVED AND EHMAN SECONDED THE MOTION TO APPROVE THE MBNA CHARGE ACCOUNT PAYMENT DATE ACCOUNT DUE – JULY 21, 2004 IN THE AMOUNT OF \$20,435.59. MOTION CARRIED. 5 AYES. 1 MEMBER ABSENT (HENKE).

FUNDING REQUESTS:

S04-4806 – Sheffield Lift Station Elimination. Estimated cost - \$45,000.00.

Assistant Director Bengtson presented Board members with a GIS drawing of the location for this project. (A copy of the drawing is attached to the minutes.)

EHRENMAN MOVED AND BROWN SECONDED THE MOTION TO APPROVE FUNDING REQUEST S04-4806. MOTION CARRIED. 5 AYES. 1 MEMBER ABSENT (HENKE).

WS04-9304 – S. R. 45 (E. 10th Street) Relocation. Estimated cost \$50,000.00.

Assistant Director Bengtson presented Board members with a GIS drawing of the location for this project. (A copy of the drawing is attached to the minutes.)

EHRENMAN MOVED AND BROWN SECONDED THE MOTION TO APPROVE FUNDING REQUEST WS04-9304. MOTION CARRIED. 5 AYES. 1 MEMBER ABSENT (HENKE).

W04-2810D – NorthCliff Avenue. Estimated cost \$5,000.00.

Assistant Director Bengtson explained that this was an addition to the funding request approved at a previous meeting. This addition covers the preparation of plans and the IDEM Notice of Intent to Construct Watermain.

BROWN MOVED AND EHRENMAN SECONDED THE MOTION TO APPROVE FUNDING REQUEST W04-2810D. MOTION CARRIED. 5 AYES. 1 MEMBER ABSENT (HENKE).

D04-46 – N. Kinser and N. Skyline Storm Culvert Replacement. Estimated cost - \$52,983.23.

Assistant Director Bengtson presented Board members with a GIS drawing and pictures of the location for this project. (Copies of the drawing and pictures are attached to the minutes.)

EHRENMAN MOVED AND EHMAN SECONDED THE MOTION TO APPROVE FUNDING REQUEST D04-46. MOTION CARRIED. 5 AYES. 1 MEMBER ABSENT (HENKE).

LABOR MANAGEMENT COMMITTEE QUARTERLY REPORT:

Deputy Director Langley introduced Harold Crittenden and Danny McConnell of the Dillman Road Wastewater Treatment Plant, members of the Labor Management Committee. Mr. Crittenden and Mr. McConnell presented Board members with copies of the CBU Labor-Management Committee Quarterly Report to the Utilities Service Board and a Summary of 2004 National Labor/Management Conference in Chicago, Illinois. (A copy of each document is attached to the minutes.) Board members and staff members asked both Mr. Crittenden and Mr. McConnell to express their appreciation to all Labor Management Committee members for their hard work and dedication to the committee.

EXTENSION/RENEWAL OF CONTRACT WITH LEE BALLIET FOR TRAINING AND FACILITATION OF WASTEWATER TREATMENT PLANTS LABOR-MANAGEMENT COMMITTEE:

EHMAN MOVED AND BROWN SECONDED THE MOTION TO APPROVE THE EXTENSION/RENEWAL OF CONTRACT WITH LEE BALLIET FOR TRAINING AND FACILITATION OF WASTEWATER TREATMENT PLANTS LABOR-MANAGEMENT COMMITTEE. MOTION CARRIED. 5 AYES. 1 MEMBER ABSENT (HENKE).

CONTRACT BETWEEN THE STATE OF INDIANA AND THE CITY OF BLOOMINGTON, INDIANA, FOR WATER SUPPLY FROM MONROE LAKE, INDIANA:

VAUGHT MOVED AND EHMAN SECONDED THE MOTION TO APPROVE THE CONTRACT BETWEEN THE STATE OF INDIANA AND THE CITY OF BLOOMINGTON, INDIANA, FOR WATER SUPPLY FROM MONROE LAKE, INDIANA. MOTION CARRIED. 5 AYES. 1 MEMBER ABSENT (HENKE).

OLD BUSINESS:

No old business was presented.

NEW BUSINESS:

No new business was presented.

SUBCOMMITTEE REPORTS:

Administrative Subcommittee –

Subcommittee chairman Vaught reported that the Administrative Subcommittee met on July 27, 2004, to consider the following customer requests:

Kelly Mullen –

Ms. Mullen lives at 7308 S. Whippoorwill Lane. She stated that there had been major leaks in the water line at this address. Since the company that put in the water line has filed bankruptcy, Ms. Mullen cannot appeal to it for repair work. New water lines will have to be installed at this location, and Ms. Mullen stated that she cannot afford to pay for the new water lines and for her utilities account. Ms. Mullen requested that all charges on her account be waived so she can pay for installation of the water lines. After careful consideration, the Administrative Subcommittee voted to recommend that the request for waiver of all charges be denied; however, Ms. Mullen should be furnished with a list of plumbers to call for installation of the water line, and Ms. Mullen should be advised to keep making payments on her current payment agreement.

Esther Vargas –

Ms. Vargas lives at 513 Park Square Drive. She received an extra large bill for the time period of March, 1, 2004, through March 31, 2004. After inspection on March 10, 2004, the meter was found to be running. A hose bib was shut off, and the meter stopped. Ms. Vargas' daughter was advised of the finding. Esther Vargas stated that she did not feel she should be held responsible for the amount due. After careful consideration, the Administrative Subcommittee voted to recommend that the additional sewer charges for this time period be waived but that the request for an adjustment of the water bill be denied since the water actually did go through the meter.

VAUGHT MOVED AND EHMAN SECONDED THE MOTION TO APPROVE THE RECOMMENDATIONS OF THE ADMINISTRATION SUBCOMMITTEE FOR THE KELLY MULLEN AND ESTHER VARGAS REQUESTS FOR ADJUSTMENT. MOTION CARRIED. 5 AYES. 1 MEMBER ABSENT (HENKE).

STAFF REPORTS:

Jane Fleig –

Assistant Engineer Fleig reported that an onsite visit is scheduled for 8/10/04 for the Jordan River Reconstruction Between Kirkwood Avenue and Grant Street project (McDonald's project), that a prebid meeting is scheduled for Thursday, 8/12/04, and that the bids are due on 8/19/04 at 1:00 p.m. It is hoped that this can be brought to the August 23, 2004, meeting for approval.

Mike Bengtson –

Assistant Director Bengtson reported that the Grimes & Walnut Lift Station project is nearly complete. The project went very well during construction.

Tom Staley –

Assistant Director Staley reported that the T&D Department recently completed the installation of the water main and transfer of services on Ninth Street to accommodate the Smallwood project.

PETITIONS AND COMMUNICATIONS:

Board members were presented with spreadsheets for Fire-Related invoices and Rent Expenditures. (A copy of each document is attached to the minutes.)

ADJOURNMENT:

The meeting was adjourned at 5:46 p.m.

L. Thomas Swafford, President